**6SD1: Motorman Familiarization/Daily Round Checklist**

Filipino Motorman Leon Santos has just joined your crew. He is eager to learn all you have to teach him, but he only speaks English. You decide to make a thorough “Motorman’s Familiarization/Daily Round Checklist”. The checklist should have detailed instructions and be easy to understand.

*The checklist can be based on your previous experience as a motorman, but it must be written in* ***your own words****.*

Your checklist should include:

1. Cover page with title/topic name and your name
2. Table of Contents
3. Introduction: purpose of the text and short description of the topic
4. Explanation of relevant terms, expressions, and abbreviations
5. The checklist
   1. Identify the different areas/components/elements a new motorman should be aware of
   2. Different methods or techniques for identifying common issues that can occur with the items on your checklist (Example: Can you hear/see/smell if something is wrong with X in the engine room?)
   3. What to do in the event of an unwanted issue.
6. A conclusion with any additional information you think Santos should know.
7. Sources, if necessary

**The project is due by the end of week 43, no later than 13:00 on October 26. Turn your work in on ItsLearning in the activity “Motorman Checklist”.**